

DISTRICT 48 REIMBURSEMENT EXPENSE FORM

DATE	DESCRIPTION	MILES	0.47	PER MILES	MEALS	OTHER	TOTAL

MEMBER SIGNATURE : _____ DATE: _____

DISTRICT TREASURER SIGNATURE: _____ DATE: _____

Note: Mileage is calculated at a rate of \$0.47 cent per mile. Meals are calculated at a rate of \$10 per day during one-day events and a rate of \$20 per day for overnight stay events. Expenses MUST include a receipt.